

Crowcombe Parish Council
The Orchard, Biscombe, Churchstanton, Taunton TA3 7PZ
Tel: 01823 601495
Clerk: Claire Morrison-Jones

27th April 2017

Notice of the:

**Annual Parish Council Meeting to be held on Thursday 4th May 2017 in
The Quantock Room, Crowcombe Hall commencing at 7.30pm.**

AGENDA

- 1) Election of Chairman and receive the Declaration of Acceptance of Office
- 2) To receive any apologies of absence
- 3) Election of Vice Chairman and receive the Declaration of Acceptance of Office
- 4) Public Participation
- 5) County Councillor's Report
- 6) District Councillor's Report
- 7) Declarations of Interest/Dispensations
- 8) Minutes, 2nd March and 12th April 2017, to approve and sign
- 9) Highways
 - a) updates
 - b) any issues to report
 - c) any accidents in the parish to report
- 10) Consider Insurance renewal, 1st June 2017
- 11) Finances:
 - a) Approve implementation of council employees NALC approved pay increase from 1.4.2017
 - b) Consider contribution to PCC towards Annual Parish Assembly costs
 - c) Payments to approve
 - d) Receipts received
 - e) To approve Year End bank reconciliation, 31.3.17
 - f) NatWest - authorise transfer of funds from current to deposit account
- 12) Consider Internal Auditor's Report
- 13) Annual Return – approve Section 1, the Annual Governance Statement

- 14) Annual Return – approve Section 2, the Accounting Statement
- 15) Play Area
 - a) Weekly inspection reports – any issues highlighted
 - b) Formulate a schedule of repairs following the extra ordinary playground meeting on 12th April
 - c) Consider grass cutting arrangements for the remainder of 2017
 - d) Confirm rota for weekly playground inspections
 - e) Any other matters regarding the playground
- 16) Planning – any planning issues brought to the attention of the clerk prior to the meeting
- 17) The Pensions Regulator – staging date & requirement to choose pension scheme -update
- 18) To Receive Reports from Members of Meetings attended as representatives of the Parish Council.
- 19) New footpath to school - update
- 20) Flying Scotsman passing through the parish
- 21) Clerk’s Report
- 22) Topics for future meetings

Next Meeting:

6th July to be held at Church House, commencing at 7.30pm

Claire Morrison-Jones, Clerk

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety, and Human Rights.