

**Minutes of Crowcombe Parish Council Meeting  
held on Tuesday 2<sup>nd</sup> July 2013 at Church House, Crowcombe at 7.30pm.**

**Present:** Cllrs J Chipp, B Druitt, R Harbour, T Motture, D Lock, T Brooks, J Hughes and J Loader (clerk). Also in attendance was PCSO Peter Bolton (part-time), Christine Lawrence (SCC Cllr) and one member of the public.

**75/13 Chairman's welcome:** The Chairman welcomed everyone to the meeting.

**76/13 Apologies:** A Trollope-Bellew (WSC Cllr)

**77/13 Declarations of Interest/Dispensations:** None

**78/13 Public Participation:** None

**79/13 Police Report** – PCSO Peter Bolton reported there had been 43 calls since May, which were mainly low key. If you see anything suspicious report it – take details ie vehicle registration numbers, type of vehicle etc. PCSO's planning to do road safety training in September at the local schools.

**80/13 County Councillor's Report:** Christine Lawrence reported the new term of office had started and she had received training in various areas including equalities. The Child Services department were being checked by Ofsted. Health and Well-Being meeting was planned for 25 July to cover housing, smoking, pregnancy and obesity. Dunster village had had some improvements on the roads and parking. Work with the Environmental Agency in Washford was due to start.

**81/13 District Councillor's Report:** Anthony Trollope-Bellew had sent his apologies as he was on holiday and there was nothing to report.

**82/13 Minutes of Meeting held on 9<sup>th</sup> May 2013** – There was one correction made to read Mr Osman. It was then proposed, seconded and agreed the May minutes be adopted as correct. The Chairman signed each page of the minutes.

**83/13 Matters arising from May Minutes:** a) Road Accidents – none reported – other than the post van had been hit at the junction at Halsway Manor, which was actually outside the parish. b) Bus Shelter works – Cllr Hughes reported work on the bus shelters would start w/c 8<sup>th</sup> July.

**84/13 Finances:** a) **Payments:** It was proposed, seconded and agreed to pay the following invoices: Clerks salary £363.93, Clerks expenses £44.35, Kis Accounting – internal audit £36.00, CLOWNS donation £50, Fitzhead Parish Council – part share in SLCC membership for clerk £37.50.

b) **Finances to date:** Current a/c £9,546.29, Deposit a/c £3,218.89, Amenities a/c £2,679.71. c) **Financial Regulations** – the clerk had issued revised Financial Regulations to include the changes to PAYE and the REAL time scheme prior to the meeting. These regulations were approved and adopted.

**85/13 Play Area** – a) **Play Area Quote from CPCL** – The final quotation for the play area equipment from CPCL was approved. Equipment included a slide, swing with basket and Wobbly bridge. Total cost of order £12,045.95 + Vat. 50% payment on order and 50% payable on completion. The clerk would obtain a Pro forma invoice so WSC would issue the grant funding of £3,500. b) **Mystery Park sign** – after discussion it was agreed to use wording sample B (upper and lower case lettering) with letters to be painted in primary colours at a cost of £46.00 to Carl Woodley.

c) **Play Area sign** – the clerk had also received a request for another sign from FOCPA. Clerk to obtain a quote for September meeting. d) **No Dogs signs** – it was agreed Cllr Jane Chipp would purchase these signs for the play area.

**86/13 Minutes of Planning Site Meeting held on 28<sup>th</sup> May at Quantock Orchard Caravan Park – application 3/07/13/004** – the minutes of this meeting were approved as correct and the chairman signed them.

**87/13 Website Update** – the meetings planned recently had been postponed due to unforeseen circumstances. It had been agreed to meet after the July PC meeting to try and finalise the website so it was up and running in time for the next meeting.

**88/13 Clerk's Report** – a) **Peter Lacey Memorial Fund** – it was agreed unanimously to send £10 to SALC towards this fund. This would go towards a new seat and maintenance in West Buckland where Peter Lacey had lived. The amount had been agreed by SALC and would come under S137. b) **Flood Mitigation Form** – this had been sent via email from Steve Webster at SCC announcing some funding may be available for works to resolve flooding issues. After discussion it was agreed Cllrs Harbour and Druitt would complete the form and send off before the 26<sup>th</sup> July deadline. c) **West Somerset Community College Consultation** – After discussion it was agreed CPC were not in a position to make a decision regarding the age changes proposed. It was agreed not to respond. d) **SCC Highways - Pound Orchard Road** would be closed from 15<sup>th</sup> August for 2 days. e) **SCC Highways** – clerk to report that gullies required clearing – and for them to contact Cllr Druitt to discuss positions before attempting.

**89/13 Civil Contingencies Unit Meeting Update** – Cllr Chipp agreed to email the CCU meeting details to Dennis Lock, so this could be signed off at the next Crowcombe Hall meeting.

**90/13 Matters with Permission from Chairman** – a) **Mile Stone** – after discussion it was agreed to use the High Tower Text lettering for the stone. Costs: £190. 69 + vat for the stone and £300 for the lettering to be inscribed. Clerk to contact Tony McLoughlin with order. b) **Local Development Panel** – Cllr Harbour informed the meeting that the LD Panel had met recently and the document discussed appeared to be acceptable in broader terms. It was agreed that Cllr Chipp would contact Julian Spicer from Stogumber PC to arrange another Joint Sub Committee meeting to discuss this document from the changes this group had made to what was actually in the paper. It was noted another Public Consultation would be coming out soon. c) **SID's** – no further action from SCC Highways had been received regarding obtaining this equipment. After discussion it was agreed SCCllr C Lawrence would find out what the problem was and to report back. d) Clerk to contact SCC Highways regarding the 30mph signs that required repairing. e) **20mph signs** through village – it was agreed to find out from the Police the procedure to obtain 20mph signs through the village to slow drivers down.

There being no further business the meeting closed at 8.35pm.

The next Parish Council meeting will be held on Thursday, 12<sup>th</sup> September 2013 at Church House.